

**OP SERVICES**  
**Risk Assessment**

Author		Authorised	Management Team		Issue No.	1
Description	Electrical Installation & Maintenance		Reference No.	O.P.R.A. 01	Date	March 2011
S.S.O.W. Reference No.	O.P.S.S. 01				Review Date	1 year

INITIAL ASSESSMENT				REDUCTION ASSESSMENT			
Hazard	Severity	Probable	Risk	Actions	Severity	Probable	Risk
			L M H				L M H
<b>Electrocution</b> Contact with live circuits of installation, plant or equipment. Resultant physical Injury including burns, falls or other trauma.  Faulty electric tools.	<b>9</b>	<b>6</b>	<b>*</b>	Employees are trained and competent. First Aid available where practicable.  Appropriate test equipment is available for use. Testing carried out in accordance with BS 7671 by authorised persons only.  Work area kept tidy, and so far as reasonable practicable, segregated from non-technical persons.  Use of Battery Powered Tools where possible. Use of Residual Current devices for mains tools. Tools visually inspected with Portable Appliance Testing at regular intervals as appropriate.	<b>9</b>	<b>3</b>	<b>*</b>

High Risk – 42 – 81

\* Medium Risk – 21 – 40

Low Risk – 1 - 20

The actions detailed in the reduction assessment must be completed to validate the Risk Assessment at the category shown.

## OP SERVICES

### Risk Assessment Summary and Action Review

Author		Authorised	Management Team		Issue No.	1
Description	Electrical Installation & Maintenance	Reference No.	O.P.R.A. 01	R.A. Date	March 2011	
S.S.O.W. Reference No.	O.P.S.S. 01			Review Date	1 year	

Action Required	By Whom	Date Initiated	Date Completed
Ensure records are to date with regard to training.	Management Team		
Ensure records are to date with regard to equipment inspection and testing.	Management Team		

Risk Assessment Reviewed by	Date	Risk Assessment Reviewed by	Date

	High Risk – 42 – 81
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*	Medium Risk – 21 – 40
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	Low Risk – 1 - 20
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The actions detailed in the reduction assessment must be completed to validate the Risk Assessment at the category shown.

**OP SERVICES**  
**Risk Assessment**

Author		Authorised	Management Team		Issue No.		
Description	Work at Height			Reference No.	O.P.R.A. 02	Date	March 2011
S.S.O.W. Reference No.	O.P.S.S. 02				Review Date	1 year	

INITIAL ASSESSMENT				REDUCTION ASSESSMENT			
Hazard	Severity	Probable	Risk	Actions	Severity	Probable	Risk
			L M H				L M H
<b>Falls</b> Injuries sustained as a result of the fall.	<b>9</b>	<b>5</b>	<b>*</b>	Employees are trained and competent. Select appropriate access equipment for job. Tower scaffold or MEWP used in preference to steps. Ladders only used for access purposes. Unapproved or "make-shift" access not used. Roof work assessed for each individual area.	<b>9</b>	<b>4</b>	<b>*</b>

High Risk – 42 – 81

\* Medium Risk – 21 – 40

Low Risk – 1 - 20

The actions detailed in the reduction assessment must be completed to validate the Risk Assessment at the category shown.

## OP SERVICES

### Risk Assessment Summary and Action Review

Author		Authorised	Management Team		Issue No.	1
Description	Work at Height			Reference No.	O.P.R.A. 02	R.A. Date March 2011
S.S.O.W. Reference No.	O.P.S.S. 02				Review Date	1 year

Action Required	By Whom	Date Initiated	Date Completed
Ensure records are to date with regard to training.	Management Team		
Keep under review future developments with the legislation.	Management Team		
Ensure that adequate access equipment is available.	Management Team		

Risk Assessment Reviewed by	Date	Risk Assessment Reviewed by	Date

	High Risk – 42 – 81
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*	Medium Risk – 21 – 40
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	Low Risk – 1 - 20
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The actions detailed in the reduction assessment must be completed to validate the Risk Assessment at the category shown.